

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Tuesday, February 20, 2018
7 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on Tuesday, February 20, 2018, at the Municipal Building at 2412 Baltimore Pike, Hanover, PA 17331. Chairman Hartlaub called the Meeting to Order at 7:05 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, Blettner, Hartlaub, Rynearson and Staaf. Also present were, the Township Manager Marc Woerner, Township Solicitor Walter Tilley, III and Township Engineer Chris Toms. A quorum was present.

ANNOUNCEMENT: Chairman Hartlaub informed those present that the executive session that was scheduled to be held before the meeting to discuss personnel issues and the potential litigation would take place after the meeting is adjourned.

PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Board of Supervisors Work Session Meeting of February 01, 2018, seconded by Supervisor Rynearson. **Motion carried.**

APPROVAL OF DISBURSEMENTS: Supervisor Ault made a motion to approve the Disbursements of all Funds (as listed), seconded by Supervisor Blettner. **Motion carried.**

CORRESPONDENCE: Chairman Hartlaub noted the Township received letters from the following:

- A. A thank you note from C.S Davidson – 2018 Engineer of Record Re-Appointment
- B. A request to be exempt from Trash Exemption from 563 Fuhrman Mill Road
- C. A letter from Susan Spicka concerning Senate Bill 2

Supervisor Ault made a motion to accept the correspondences that were read, seconded by Supervisor Rynearson. **Motion carried.**

REC. BOARD REPORT: Kelli Reed representing the Recreation Board had nothing new to add to her submitted report (copy in township file.)

SOLICITOR REPORT: Solicitor Walter Tilley had nothing new to add to his submitted report (copy on file).

ENGINEER REPORT: Chris Toms, C. S. Davidson, informed the Board members that he had reviewed requests for the public improvements security reduction from South Hanover YMCA and High Pointe at Rojen Farms. Mr. Toms recommended that the Board grant both requests.

- A. Motion to approve the request for Public Improvements Security Reduction #1 for South Hanover YMCA to provide a remaining balance of \$105,622.35

Supervisor Ault made a motion to grant the request to release public improvements security reductions in the amount of \$1,056,233.50 for South Hanover YMCA to provide a remaining balance of \$105,622.35, seconded by Supervisor Blettner. **Motion carried.**

- B. Motion to approve the request for Public Improvements Security Reductions for High Pointe at Rojen Farms: South Section – Phases IIB & IIC to provide a remaining balance of \$1,029,990.30

Supervisor Ault made a motion to grant the request to release public improvements security reductions in the amount of \$125,870.00 for High Pointe at Rojen Farms: South Section – Phases IIB & IIC to provide a remaining balance of \$1,029,990.30, seconded by Supervisor Staaf. **Motion carried.**

Township Engineer Chris Toms also reviewed with the Board what road projects for 2018 should have double application seal coat and roads that will need to have a base repair. He spoke about the bridges and culverts projects for 2018; pointing out the two most critical bridges that need to be address and the possibility of using Dirt and Gravel road grants.

Supervisor Ault expressed that he would like Frogtown Road to Musselman Road to Hobart Road added to the list, even if it means taking another road off the list. The Township Engineer explained the table was based on driving the township roads and discussion with Roadmaster and Township Manager.

Supervisor Ault made a motion to accept the Engineer's Report as submitted, seconded by Supervisor Ryneanson. **Motion carried**

REPORTS: (Copies in Township file)

- A. Monthly Budget Review – Treasurer's Report - January 2018
- B. Chief of Police, Monthly Activity Report – January 2018
- C. Public Works Report – January 2018
- D. Pleasant Hill Volunteer Fire Co.-EMS Reports – January 2018
- E. EMA Report – January 2018
- F. Code Enforcement Officer Report – January 2018
- G. Utilities Supervisor's Report – January 2018
- H. SEO Report – January 2018

Supervisor Ault made a motion to accept the Reports A through H as submitted, seconded by Supervisor Staaf. **Motion carried.**

MANAGER REPORT: Manager Marc Woerner had nothing new to add to his submitted report (copy on file).

Supervisor Rynearson made a motion to accept the Manager's Report as submitted, seconded by Supervisor Blettner. **Motion carried.**

At this point in the meeting, Supervisor Staaf asked Township Manager, Marc Woerner to recognize two of the Township EMT's. Township Manager Marc Woerner explained that Jerry Misner and Eric Miller each received an award for a cardiac arrest save on November 20, 2017. The award presentation took place on February 20, 2018, at 7:30 p.m. at the Pleasant Hill Fire Department. The person who was saved along with their family was at the presentation. The Department of Health recognized EMT Misner, EMT Miller and Township police officer Justin Seibert, who assisted on the call.

OLD BUSINESS: Chairman Hartlaub noted that there was no old business that needed to be addressed.

NEW BUSINESS:

A. Motion to approve the lease purchase options for 2 police cruisers

Township Manager, Marc Woerner reviewed the information that he had received from Fulton Leasing Company for the lease purchase of the two police cruisers and explained to those in the audiences how a lease purchase for a municipality differs from the public sector.

Once all questions asked by the Supervisors concerning the process were addressed, a motion was made to purchase the two police cruisers from Fulton Leasing Company.

Supervisor Ault made a motion to approve the lease purchase options for two police cruiser, along with placing the 2008 Dodge Charger on Municbid and giving the Township Manager, Marc Woerner the authorization to execute the documents for the lease purchases, seconded by Supervisor Blettner. Motion carried.

B. Motion to appointment Heather Bair as the Alternate Zoning Officer

Township Manager, Marc Woerner asked that Heather Bair be appointed as the alternate zoning officer for those occasions when he is out of the office.

Supervisor Ault made a motion to appoint Heather Bair as the alternate zoning officer, seconded by Supervisor Rynearson. **Motion carried.**

SUBDIVISION PLANS:

A. ALL TO BE TABLED:

Benrus Stambaugh et al, Land Development Plan, review time expires 03/02/2018; Wyndsong Pointe - Phase II, 15 - lot Final, review time expires 03/21/ 2018; Furhman Mills Heights 1-Lot 34 Units Final, review time expires 03/21/ 2018; Steeple Chase, 12-lot Final, review time expires 03/21/ 2018; Joshua Hill Farm, 124 - lot Preliminary, review time expires 07/18/2018; The Warner Farm, 15-lot Preliminary, review time expires 07/18/2018; Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review time expires 07/18/2018; Harpers Hill, 20 Lot – Preliminary Subdivision Plan, review time expires 08/22/2018

Supervisor Ault made a motion to table to the date that is indicated Benrus Stambaugh et al, Land Development Plan, review time expires 03/02/2018; Wyndsong Pointe - Phase II, 15 - lot Final, review time expires 03/21/ 2018; Furhman Mills Heights 1-Lot 34 Units Final, review time expires 03/21/ 2018; Steeple Chase, 12-lot Final, review time expires 03/21/ 2018; Joshua Hill Farm, 124 - lot Preliminary, review time expires 07/18/2018; The Warner Farm, 15-lot Preliminary, review time expires 07/18/2018; Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review time expires 07/18/2018; Harpers Hill, 20 Lot – Preliminary Subdivision Plan, review time expires 08/22/2018, seconded by Supervisor Blettner. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no answer.

NEXT SCHEDULED MEETINGS: Supervisors Work Session – Thursday, March 1, 2018 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting - Tuesday, March 20, 2018 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Ault made a motion to adjourn the Regular Meeting and go into an executive session at 7:40 p.m., seconded by Supervisor Rynearson. **Motion carried.**

Miriam E. Clapper, Secretary

Chairman